

Remittance Advice Report

When SSI issues a check to the vendor a Remittance Advice Report is included with the check. The Remittance Advice Report summarizes the invoices being paid minus any deductions. These deductions can include but are not limited to shipping/freight violations, carton pickup charges, shortages, advertising/ markdown allowances and damage/ distribution allowances. The Remittance Advice Report is considered the vendors claim copy. Please notify your factors, lock boxes, check processing departments, banks, etc. not to discard this very important document. SSI will assess a \$100 fee per requested report to provide copies.

Below is an example of a Remittance Advice report:

Vendor: 1234
 Name: Friendly Fashions
 Address: 1234 Main Street
 Houston TX 77057

Remittance Advice Report
From: SRI (Bealls/Palais/Stage) Check # 1234 Date: 1/2/2003

Page 1

INVOICE NO.	DEPT NO.	P.O. NUMBER	MDSE AMOUNTS	FRT/OTHER AMOUNTS	DISCOUNT AMOUNT	INVOICE NET AMOUNT	DISC PRCT	INVOICE DATE
000001234	123	123456	18.00	0.00	0.00	18.00	0.00	12/20/2002
000001235	123	123457	4200.00	0.00	0.00	4200.00	0.00	12/20/2002
INVOICE TOTALS			4218.00	0.00	0.00	4218.00		
VCB - FRT RECOVERY ROLL		P.O. # 12345678	100.00	0.00	-100.00		SRR # NOT ON BOL	
REF # 0012345678FRT-A		CM	FRT stands for Freight Violation					
VCB - FRT RECOVERY ROLL		P.O. # 12345679	100.00	0.00	-100.00		DR LOAD AND/OR COUNT	
REF # 0012345679FRT-A		CM						
VCB - CARTON PICKUP CHG		P.O. # 12345668	42.24	0.00	-42.24		CTE PU CHG V20	
REF # 0012345668FRT-A		CM	CARTON PICKUP CHARGES are charged to vendors shipping from the consolidation zone					
VCB - CARTON PICKUP CHG		P.O. # 12345669	60.25	0.00	-60.25		NEW DEAL PU CHG V20	
REF # 0012345669FRT-A		CM						
VCB - VMS SHIPP VIOL		P.O. # 12345670	200.00	0.00	-200.00		07A-SEE ROUTING GUIDE	
REF # 0012345670SP07A46670			SHIPP stands for Shipping Violation					
VCB - VMS SHIPP VIOL		P.O. # 12345671	100.00	0.00	-100.00		17F-SEE ROUTINGGUIDE	

The three digit code before "SEE ROUTING GUIDE" tells you what Violation number from the Vendor Compliance table that the charge references. In this case the charge is for violation 07A "B10 invoice is technically wrong requiring retransmission or modification". Please use this code in conjunction with the Vendor Compliance table located in the Vendor Compliance/Routing Guide to determine why you were charged.