

Shipping and Freight Violation Policy

By following the detailed requirements outlined in this guideline, your merchandise should flow through our Distribution Center and on to the selling floor in an efficient manner. We have established non-compliance charges in an effort to recover costs incurred due to non-compliance.

Non-compliance Violation Table

The table below is a complete listing of the charges a vendor could be subject to for non-compliance. This table should be used in conjunction with the remittance advice report.

Violation Code #	Description	Min Charge	Max Charge	Violation type	Reference Page #
PO Information and Date issues					
1A	Shipped prior to "Do not ship before" date	\$300	5% of invoice plus freight in and out	Shipping	11
1B	Shipped after "Do not ship after" date	\$300	10% of invoice plus freight in and out	Shipping	11
2	Multiple PO's in one carton	\$150	\$150 per carton	Shipping	17
Carton information incorrect or incomplete					
3A	PO number incorrect or not listed	\$250	3%	Shipping	20
3B	Department # incorrect or not listed	\$250	\$250	Shipping	20
3C	Style # incorrect or not listed	\$150	\$150	Shipping	20
3D	Color incorrect or not listed	\$150	\$150	Shipping	20
3E	Size incorrect or not listed	\$150	\$150	Shipping	20
3F	Pre-pack detail not provided or inaccurate on outside of carton	\$250	3%	Shipping	20
3G	Bulk shipment with no detail listed on carton label	\$250	3%	Shipping	20
3H	Carton not addressed correctly	\$250	3%	Shipping	20
BOL errors					
4D	Failure to consolidate purchase orders into one BOL	\$300	3%	Shipping	26
4E	PO #, carton qty, and/or department number not listed individually or accurately on BOL/TMS system	\$300	3%	Shipping	26
4F	Multiple trailers / containers per BOL	\$450	3%	Shipping	26
4I	Failure to list SRR # in "Special Instructions" section on BOL	\$300	\$300	Freight	26
4J	BOL does not contain contact information	\$50	\$50	Freight	26
4K	Failure to provide SSI w/ BOL upon request	\$50	Full cost of freight	Freight	26
4L	Failure to properly address BOL as instructed	\$100	Full cost of freight	Fgt/Ship	26
4M	Failure to list TMS BOL # in special instructions	\$300	\$300	Freight	
Improper carton packing					
6	Style, Colors and or Sizes mixed in a carton-i.e. multiple sku containers (excludes cross dock shipments) i.e. multiple skus in a container.	\$450	3%	Shipping	17
6A	Fragile merchandise not packed with corrugated packing materials to prevent breakage/not reshippable	\$450	\$450	Shipping	19
Invoice/ASN accuracy					
7A	810 invoice is technically wrong requiring retransmission or modification	\$200	\$200	Shipping	5
7B	810 Invoice is not sent electronically within 24 hrs of mdse pickup and must be requested by SSI	\$750	\$750	Shipping	6
7C	856 ASN is technically wrong requiring retransmission or modification	\$450	\$450 pls freight if goods are returned	Shipping	5
7D	Removed from cross dock to manual processing	\$250	\$250	Shipping	
7E	Removed from receiving to audit	\$250	\$250	Shipping	

Merchandise substitutions					
8A	Style (if not accepted the charge will be 10% cost value of return plus full freight charge in and out)	\$100	50%	Shipping	11
8B	Size (if not accepted the charge will be 10% cost value of return plus full freight charge in and out)	\$100	50%	Shipping	11
8C	Color (if not accepted the charge will be 10% cost value of return plus full freight charge in and out)	\$100	50%	Shipping	11
PO Discrepancies					
10	Style over ship (if not accepted the charge will be 10% cost value of return plus full freight charge in and out)	\$100	50%	Shipping	11
Shipping / Carrier Violations					
12A	Incorrect Carrier used	\$150	Full cost of freight	Freight	23
12C	Cartons exceed 50lbs	\$200	\$200	Shipping	17
12D	More than two requests for routing in one week	\$450	Full cost of freight	Freight	23
12E	Multiple shipments against the same purchase order	\$450	Full cost of freight	Freight	23
12H	Live unloads not scheduled or not on time	\$500	\$500	Freight	24
12I	Incorrect information entered into TMS	\$100	Full cost of freight	Freight	23
12J	Driver Load/ Count / Assist / Accessorial charges	\$100	\$1000	Freight	24
12K	Failure to request routing via TMS	\$100	Full cost of freight	Freight	22
12L	Cartons exceed specified dimensions	\$200	\$200	Shipping	17
12M	Incorrect weight entered into TMS	\$100	Full cost of freight	Freight	23
12N	Incorrect cube entered into TMS	\$100	Full cost of freight	Freight	23
12O	Incorrect carton count entered into TMS	\$100	Full cost of freight	Freight	23
12P	Incorrect pallet count entered into TMS	\$100	Full cost of freight	Freight	23
12Q	Truck ordered not used	\$100	Full cost of freight	Freight	22
12R	PO shipped to wrong DC as indicated on PO or carton	\$100	3% pls full freight	Ship/Fgt	11
12S	Freight cost to forward to correct DC	\$100	Full cost of freight	Freight	11
12T	Failure to follow instructions outlined in routing email notification	\$100	Full cost of freight	Freight	23
Ticketing errors					
13A	UPC Active in system does not match vendor UPC on merchandise	\$0.50	Per unit for entire purchase order	Shipping	13
13B	Vendor pre-ticketed price does not match purchase order	\$0.50	Per unit for entire purchase order	Shipping	13
13C	Vendor ticket has UPC but does not scan	\$0.50	Per unit for entire purchase order	Shipping	13
13D	Vendor ticket includes retail but no UPC	\$0.50	Per unit for entire purchase order	Shipping	13
13E	Vendor ticket includes UPC but no retail	\$0.50	Per unit for entire purchase order	Shipping	13
13F	SSI furnished tickets not on merchandise	\$0.50	Per unit for entire purchase order	Shipping	13
13G	Random ticket errors found in pre-ticketing (10 or more)	\$0.50	Per unit for entire style	Shipping	15
13H	Ticket does not include style number	\$0.50	Per unit for entire purchase order	Shipping	13
13I	UPC ticket missing human readable data or information incorrect	\$0.50	Per unit for entire purchase order	Shipping	13
14B	Merchandise is not pre-ticketed	\$0.50	Per unit for entire purchase order	Shipping	13
14C	SSI provided vendor tickets	\$50.00	Per purchase order	Shipping	13
14E	Tickets on merchandise are for a different retailer	\$0.50	Per unit for entire purchase order	Shipping	13

UPC – GXS/Inovis catalog					
15A	UPC not in Catalog at time of order entry / receipt	\$250	\$250	Shipping	7
15B	Keying charge for Advanced UPC Catalog data entry	\$5	Per UPC key entered	Shipping	7
15C	UPC Catalog requires corrections	\$250	\$250	Shipping	7
15D	UPC Catalog changes after order entry	\$250	\$250	Shipping	7
Advanced Shipping Notification					
16A	No ASN received at time of receipt at Distribution Center	\$750	\$750	Shipping	6
16B	Inaccurate ASN/Carton contents do not match ASN	\$450	\$750	Shipping	6
16C	BOL does not match ASN	\$300	\$300	Shipping	26
16D	Carton Label not scannable/Defective	\$100	\$500	Shipping	21
16E	No UCC 128 label on carton or label covered	\$300	\$300	Shipping	20
16F	Carton Label does not match ASN	\$300	3%	Shipping	21
16G	ASN does not include Carton Detail	\$450	\$450	Shipping	5
16H	ASN contains multiple BOL's for a single shipment	\$300	\$300	Shipping	5
16I	Failure to respond to 850 with accurate 997 acknowledgement	\$100	\$100 per P.O.	Shipping	6
16J	UCC 128 label placement error	\$300	\$300 per P.O. per shipment	Shipping	21
16K	ASN does not match PO	\$750	\$750	Shipping	6
Merchandise not shipped as ordered					
17A	Sent as a set and ordered as a separate; sent as a separate and ordered as a set	\$450	3%	Shipping	11
17B	Coordinates shipped separately	\$450	3%	Shipping	11
17C	Sent as assorted and ordered by color or sent by color and ordered as assorted	\$450	3%	Shipping	11
17D	Sent in bulk and ordered as a pre-pack	\$450	\$450	Shipping	11
17E	Sent as a pre-pack and ordered in bulk	\$450	\$450	Shipping	11
17F	Pre-pack quantities not packed as ordered	\$100	\$450	Shipping	11
17G	Pre-pack top/bottom sizes do not match	\$450	3%	Shipping	11
17H	Set top/bottom or pre-packs not bundled or packaged	\$450	3%	Shipping	11
Hangers					
18	Hang merchandise not on VICS Hangers	\$0.35	Per unit	Shipping	16
Ticket Placement errors					
19	Ticket placement errors	\$0.50	Per unit	Shipping	15
Consolidation Area					
20	Consolidation Area Pickup/handling charges	\$25	As charged by consolidator	Freight	25
Floor Ready Errors					
21A	Unnecessary packing materials/pins	\$100	\$100	Shipping	19
21B	Merchandise received in poor condition/wrinkled	\$1	Per unit	Shipping	19
21C	Size strip tape missing from folded garments	\$1	Per unit	Shipping	15

Miscellaneous charges					
22	Multiple requests for same violation dispute	\$50	Per request	Shpng/Frgt	35
23	Storage fee after 10 th day awaiting RA#	\$50	Per day	Shipping	11
24	DRAE/Storage Charge	\$100	As incurred by carrier	Freight	24
25	Refused freight charge		Full cost of freight plus handling	Shipping	11
26	Detention charges	\$100	As incurred by carrier	Freight	24
Loading Charges					
27	Pallet Loading-Failure to load by PO then Style	\$150	\$150	Shipping	23
28	Trailer Loading-Failure to load trailer by PO then Style	\$150	\$150	Shipping	23
Small Parcel Charges					
29	Failure to enter SSI purchase order and/or SRR # number in UPS system	\$100	Full cost of freight plus handling	Freight	25
30	Failure to use UPS PLD compatible shipping method or UPS approved vendors.	\$100	Full cost of freight plus handling	Freight	25
Additional Charges					
31	SSI provides copy of canceled check	\$25	Per check request	Shpng/Frgt	28
32	Claim submitted less than \$100 found to be valid deduction	\$100	Per claim request	Shpng/Frgt	28
33	SSI provides copies of remittance advice report	\$100	Per report request	Shpng/Frgt	28
34	Claim deduction inquiries that require SSI to provide vendor documentation support copies	\$100	Per document	Shpng/Frgt	28
35	Insurance Fees added to small parcel shipments		As invoiced	Freight	25
36	Failure to apply seal and/or properly document on BOL	\$100	\$100	Freight/Shp	26
37	Cartons less than minimum requirements not masterpacked	\$100	Full cost of freight	Freight	19
38	Failure to comply w/ EDI testing	\$500	\$500	Shipping	7
39	Incorrect Shipper number used for small parcel shipments	\$50	Full cost of Freight	Freight	25
International Shipping Charges					
40A	Forms required by Customs not provided	\$300	Cost of excess freight charges pls handling	Freight	42
40B	Incorrect/Invalid information provided on customs forms	\$300	Cost of excess freight charges pls handling	Freight	42
40C	Failure to list required information on invoice	\$300	Cost of excess freight charges pls handling	Freight	43
40D	Failure to utilize correct Port of Entry	\$300	Cost to forward to correct DC pls handling	Freight	43
40E	Container delivered without/outside scheduled delivery date/time	\$300	\$300	Freight	43