

## Highlights of new updates

This page will summarize new changes to Release 1111

### New Store Realignment

Effective *January 1, 2012*, there will be a10 store DC realignment. The following stores will be realigned as follows:

Store #	Store Name	State	Current DC	New DC
5201	Coal Township	PA	Jef	SH
5240	Mansfield	PA	Jef	SH
5152	Parquesburg	PA	Jef	SH
5059	Kennett Square	PA	Jef	SH
5222	Kutztown	PA	Jef	SH

Store #	Store Name	State	Current DC	New DC
5197	Hamburg	PA	Jef	SH
5175	Carbondale	PA	Jef	SH
5249	Moscow	PA	Jef	SH
5058	Gettysburg	PA	Jef	SH
5186	Waynesboro	PA	Jef	SH

### EDI

Page 6 – Removed Inovis

### UPC Catalog

Page 9 – Removed Inovis

### Ticketing

Page 14 – removed wording: *please note, that shoe vendors.....*

Page 14 – added wording: Shoe are excluded from this requirement for Dept number, Class number and Retail amount

Page 14 – added Sourcing solutions (732) 299-6606 [www.intl.com](http://www.intl.com)

### Ticket Examples

Page 15 – removed Shoe Box Retail Ticket example

Page 15 - Added wording: A SSI Specific shoe box ticket is not required. All Shoe Boxes **must** include the following: Scannable UPC, Vendor Product/Style Number (VPN), Style Name, Color and Size

Page 16 – removed Shoes from Boxed Products Category

### VICS Hanger Standards and Hanging Guidelines

Page 18 – added wording: In our continuing effort to make environmental friendly decisions, Stage Stores has adopted the new VICS black hanger guidelines for all merchandise arriving in the stores in the Spring 2012.

Page 18 – all hangers must be black with matt finish

Page 18 – changed: Color: black with matte finish

Page 19 - changed phone # for Sourcing Solutions

Page 19 – Added Alliance Hangers (917) 593-2210

### Packing Instructions

Page 21 – change wording: A carton/**poly bag** can container more then one UPC

Page 21 – added picture of poly bag

Page 21 – change wording: You can pack multiple UPC's in one carton or poly bag going to the same store

## Highlights of new updates (Cont)

### Master Packs

Page 22 – changed wording: Poly bag must be separate for each style, color, and size or for a specific store for Pack by Store.

Page 22 – added wording: The total number of handling units (cartons/pallets) must be listed on the BOL. The supplement to the bill of lading form (on page 44) can be utilized to list additional detail on the master packs.

### Labeling

Page 24 – changed wording: Stage Stores **Distribution Center**

Page 25 - changed wording: Stage Stores **Distribution Center**

### Bill of Lading

Page 31 - changed wording: Stage Stores **Distribution Center**

Page 31 - changed wording: The total number of handling units (cartons/pallets) must be listed on the BOL. The supplement to the bill of lading form (on page 44) can be utilized to list additional detail on the master packs.

### Shipping and Freight Violation Policy

Page 37 - Removed Inovis